

Pine Bush Area Public Library
Meeting of the Library Board of Trustees
July 8, 2026, at 7 PM

Public Participation: None

Approval of the June minutes:

J. Russell – motioned

C. McLaud – seconded

All in Favor

J. Russell: Treasurer's Report:

Tax aid donations are down from last year.

Book sales are down to zero because this is now under the Friends of the Library organization.

Plumbing in January and tree removal and paving parking lot were library maintenance projects that came out of the operational funds.

Cleaning services are significantly more than they were last year because we changed cleaning services. Some dissatisfaction was expressed, and it was agreed that follow-up should be done with the cleaning staff as well as the library staff.

Advertising expenses were also higher. Friends will be taking over some of this expense as well, as it includes handouts for programs.

It was discussed to revisit the idea of getting business cards for Trustees and employees.

Moved to approve the Treasurer's Report:

L. Cannon - motioned

G. Brito seconded

All in Favor

Library Development: L. Canon reported that we are just waiting for Paul Mays, architect, to get back to us with next steps.

Director's Report:

20 new card holders were secured this month. The monthly number of card holders is higher this year than last year. Circulation is down this month, however, but we had June 19th off and this may have affected the numbers.

D. Callan advised that if we borrow too much from a particular library, they have the right to charge us. So, it is important to start paying attention to how much borrowing our patrons are requesting.

Of \$3K, \$74 has been spent on adult books according to QuickBooks. J. Russell asked D. Callan to help identify where additional book sales are being recorded in QuickBooks. D. Callan advised that most book purchases are being made via Amazon. J. Russell advised that we should identify where these purchases are being recorded so we can accurately determine how much money is being used to purchase new books.

Audio and eBooks are also on the rise continuously. This month 376 users requested 1339 checkouts.

Discussion about availability of audio books and how we could improve that availability.

A reminder was made about Continuing Education credits for trustees. For seminars, it was advised to go to Rcls.org and then navigate to education and to Niche Academy.

A new barcode scanner needed to be purchased for \$200 due to a frayed wire.

All computers in the main library can now print to the new Toshiba printer.

Three new planters have been purchased and planted by library staff and a volunteer.

There was a brief discussion about the bare spot now resulting from the large pine tree that was removed, that was between the two library buildings. C. Cannon and S. Tarolli's spouses are going to look at this space and report back.

New Business:

Consumer Reports – This will be revisited at our next meeting, to what point are we paid for this subscription, and to determine whether to renew. Discussion was had whether we may be able to cancel the subscription as well.

Electronics Budget: It was discussed that savings from the consumer reports budget/expenditure would be better spent on HOOLA electronic books expenditures, which are continuously increasing.

It was discussed that the library does not have a computer other than D. Callan's desktop computer that has a microphone for Zoom meetings so that meeting participants can be heard during times of participation.

Motion to Adjourn: C. McLaud

Seconded: J. Russell

All in Favor

Submitted by A. Cerone, Secretary